

**UNITED STATES PONY CLUBS  
POLICY STATEMENT**

**SUBJECT:** Transferring Members                      **EFFECTIVE DATE:** 5/18/07  
**POLICY NO:** 3002

**I. PHILOSOPHY:**

In order to bring clarity to the process of how a Participating Member transfers membership from one Registered Club to another during the calendar year, the Board of Governors recognizes that a policy on transferring membership is necessary.

**II. POLICY STATEMENT:**

The policy of the Board of Governors is that Participating Members may transfer membership from one Registered Club to another during the calendar year in special circumstances.

**III. AMPLIFYING INSTRUCTIONS AND GUIDELINES:**

- A. USPC is divided into geographic regions with each Registered Club being assigned to a region. It is expected that each Participating Member will belong to a Registered Club within the region in which he/she resides. There may be circumstances in which a Participating Member may consider transferring membership to another Registered Club during the calendar year. These circumstances may include, but are not limited to change in permanent address, geography, or school residency.
- B. Participants may transfer from one club to another within USPC provided:
1. The member's dues are paid and the membership has been accepted by the DC in the "former" club.
  2. The "new" club District Commissioner (DC) approves the member joining the club.
  3. The "former" DC gives approval for the transfer, taking into consideration that all dues, fees and debts have been paid to the club.
  4. In situations in which both clubs are in the same region, the transfer in membership must have the permission of both District Commissioners (DCs) and the recognition of the Regional Supervisor (RS).

New Policy- May 2007

5. In situations in which the clubs are in two different regions, a participant's membership transfer must receive the permission of both DCs and the recognition of the two RSs.

**IV. DELEGATION OF AUTHORITY:**

- A. The DC and RS shall have the responsibility for this policy.
- B. The Vice President of Regional Administration shall have oversight of this policy.

**V. ENACTMENT:**



Established: \_\_\_\_\_ Date: 5/18/07  
Board President