

## ATTACHMENT A TO POLICY 3016

### RESPONSIBILITIES OF THE HORSE MANAGEMENT ORGANIZER

The HMO's responsibilities may include, but are not limited to, the following:

1. Regional HM Education Program
  - a. Work with the RIC to develop Regional and Club HM programs.
  - b. Develop lists of personnel and materials for Regional and Club instruction programs.
  - c. Develop Regional/Club HM seminars for members.
  - d. Disseminate information from National HM programs.
2. Regional Horse Management Judges' Program
  - a. Organize and facilitate educational seminars at least once a year for current and potential HMJs.
  - b. Identify and maintain lists/records of all active Regional HM Judges.
  - c. Encourage all Chief and Assistant HMJs in the Region to be up-to-date on all HM competition issues.
  - d. Make all judges in Region aware and encourage them to take advantage of any/all judging opportunities in and outside of the Region.
  - e. Recruit candidates for future HM judges.
3. Regional Competition Responsibilities
  - a. Identify all competition staffing needs in the Region.
  - b. Ensure that support materials, including judging forms, are provided for HM staff.
  - c. Ensure that all required evaluation forms are provided, completed, collected and mailed promptly.